

Letter

October 17, 2018

Scott McCannell
Executive Director
Professional Employees Association

Dear Mr. Scott McCannell:

Re: Article 38.02 Notice of Secondment

Further to our agreement in bargaining regarding the provision of correspondence to the PEA Executive Director, the Parties agree that the notice that is provided to the Union will include pertinent details related to the secondment but not the actual secondment agreement itself. The pertinent details will include:

- Name and location of receiving organization,
- Secondment time period, including start and end date,
- The management representative in the receiving organization to whom they will report,
- Nature of work or services provided.

The BC Public Service Agency will issue policy direction to ministries that they must copy the Executive Director of the Union on all notices of secondments effective April 1, 2019. The policy direction will include templates for such correspondence.

The Parties acknowledge that the PSA does not control or issue *Notice of Secondment* correspondence to employees. Both Parties understand that this will be a matter of ongoing education to meet the terms of the notice requirement, but the PSA commits to taking the necessary steps to ensure that ministries are aware of the commitment made in bargaining.

Sincerely,

Alyson Blackstock
Executive Director, Labour Relations and Total Compensation
BC Public Service Agency