

## 6. FINANCE

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### 6.10 PEA Scholarships

The Awards Committee assesses the applications for PEA scholarships and bursaries and the nominations for the PEA Service Award. The Awards Committee is created annually by Association Executive motions and consists of two executive members and up to three members-at-large, and the Executive Director or their designate. To the extent possible, the Association Executive will ensure that the diversity of union membership is reflected in committee appointments, and that committees include members new to Association activities. No scholarship applicant or relative of an applicant shall be eligible to serve on the Awards Committee for the scholarship adjudication.

The Association Executive may make up to ten scholarships of \$1,000 each available to PEA members, their relatives, or relatives of PEA staff.

Scholarship awards are intended to foster PEA member engagement and create accessible and fair opportunities for applications. Awards shall be subject to the following terms:

#### A. Eligibility

1. PEA members in good standing, their relatives and relatives of PEA staff shall be eligible to apply for PEA scholarships. At the discretion of the Awards Committee, "members" may include persons formerly employed in a PEA bargaining unit who are receiving long-term disability benefits under terms of a PEA collective agreement. For the purpose of this policy "relative" shall mean spouse (including common-law spouse and same-sex spouse), parent, child or grandchild.
2. Applicants must be registered, or in the process of being registered, in a full-time post-secondary educational program. Full-time registration will not be required of applicants who are prevented by a disability from registering full-time in a regular academic program.
3. PEA scholarship recipients are not eligible to apply after they have received two scholarships or in the year following receipt of the first scholarship. First-time applicants will be given priority for scholarship awards over applicants that have received previous awards.

## B. Requirements

1. Scholarship applicants shall direct applications to the Awards Committee in care of the Association's headquarters office, Victoria.
  - a) A statement by the candidate describing
    - i. Why they deserve a scholarship
    - ii. Their goals for future education and career
    - iii. The impact of the scholarship on their academic studies
    - iv. A personal response reflecting on how the applicant has and will engage with an annual topic or theme established by the Awards Committee; theme may reflect PEA, union or social justice-related values

The maximum 500-word application statement may be presented in alternative formats (e.g. audio, maximum three-minute video, voice-over presentation) provided it still meets the statement criteria. Applicants will be responsible to post videos on a publicly accessible video platform.

2. Applications must be received in the Victoria PEA office on or before June 30. No late applications will be considered. Applicants are limited to one application per year.

## C. Conditions

1. Scholarships may not be awarded by the Awards Committee if an insufficient number of suitable applications is received. Unawarded scholarship funds shall revert to the Association's general revenue.
2. Members of the Awards Committee shall review and evaluate each scholarship application to ensure it meets the criteria in section B 1
3. Scholarships are awarded by random draw. However, preference will first be given to those not having received a previous scholarship
4. Payment of a scholarship award shall be subject to proof of completion of a full term or semester within a post-secondary educational program as contemplated under section A.2. Successful applicants prevented by disability from registering full-time must also provide a statutory declaration to that effect, and will be reimbursed for the cost of attaining the statutory declaration upon production of a receipt. This proof of completion must be received in the Victoria PEA office within 24 months of the

notification of the award and can be applied to any educational term or semester in the calendar year in which it was submitted.

5. The names of successful applicants will be published in *The Professional*.

At the PEA's discretion, statements may be published, promoted or excerpted in *The Professional*, posted on the PEA website for up to one year, or otherwise distributed for the information of PEA members.

D. Appeals

1. Provided it is consistent with this policy, a decision of the Awards Committee shall not be subject to appeal. The executive shall hear and conclude any claim that a decision of the Awards Committee is in violation of this policy.

POLICY AMENDED JANUARY 20, 2020