

# GLP GRANTS AND DONATION POLICY

## 2.3 GRANTS AND DONATIONS

### Policy

A. Grants and Donations as administered by the GLP Executive will be based on the following principles:

- i) Be consistent with the GLP Strategic Plan
- ii) Promote the Association and the GLP Chapter
- iii) Provide financial support for the collective GLP membership to, raise awareness of the value of professionals, and/or promote a healthy lifestyle
- iv) Provide financial assistance to build an engaged, united and supportive membership
- v) Recognize long and outstanding service to the GLP Chapter

### Procedure

- A. At its first meeting following the Annual Meeting, the Executive will appoint, by motion, a Grants and Donation Committee comprised of three willing members following a call for interest to the general membership.
- B. The Grants and Donations Committee is charged with reviewing GLP grant and donation requests and providing recommendations to the Executive. The Grants and Donations Committee shall review all funding requests and may recommend approval, modification or rejection of a request. The Grants and Donations Committee may make recommendations as to the amount of funding the applicant should receive. The Grants and Donations Committee shall present the requests and the recommendations to the GLP Chapter Executive. The Executive will make the final decision as to which requests will receive funding and the amount of the grant or donation.
- C. All grants and donation requests shall be submitted via the Grants and Donations form which shall be made available to all members via the GLP homepage of the Association website.

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- D. Funding for specific activities or events shall generally not exceed \$200.00. Executive retains the authority to increase this amount when warranted.
- E. Discretionary funding may be made available to GLP members for providing lunches and refreshments for local meetings in which GLP Chapter and PEA information can be distributed and discussed. The funding shall be limited to \$20.00 per estimated number of attending members. Requests for funding for these specific meetings shall be to the GLP Treasurer and LRO, and shall provide estimates of numbers of members attending and expected costs. Receipts for reimbursement will be required to be submitted to the GLP Treasurer and LRO with a sign-in list of attending members.
- G.** Political parties and individual retirements are not eligible for grants and donations. Sporting or social events are at the discretion of the Executive based on the following principles: location of events should promote membership inclusiveness
- events must be legally sanctioned
  - multicultural activities are respected
  - events known to discourage full gender attendance are discouraged
  - co-sponsored events should encourage a significant number of GLP members attendance.
- F. The decisions made by the GLP Executive shall be acknowledged in the form of a letter back to the applicant indicating the decision made, the amount of funding if applicable and the reasons for the decision. This communication will be drafted by the Grants and Donations Committee for signing and communication through the GLP Chapter Executive.
- G. Total grants and donations approved by the Chapter Executive in any given fiscal year shall not exceed one-third (1/3) of the chapter grant for the fiscal year.
- H. Grants and donations shall not exceed current cash reserves.
- I. The Executive will report all grants and donations to the Annual General Meeting.

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